

FALKIRK VICTORIA HARRIERS APPLICATION FOR SUPPORT FORM

NAME:

ADDRESS:

POST CODE:

TEL NO:

Guidelines on Completion

1. This Form must be submitted to Committee for approval prior to event. Failure to do so may result in Expense claim being declined.
2. Travel should be by the most economical means.
3. Advantage should be taken of savings available by booking in advance, e.g. APEX fares.
4. Car expenses will be paid at current mileage rate.

Please state event/course To be attended on:

Course/Event Entry Fee

TRAVEL COSTS:

From: To:

BY: CAR Total Mileage: miles @ 11p mile
 (This can be calculated by Treasurer, using an AutoRoute computer package prior to journey)

FARE: BUS / AIR / RAIL (please circle)

ACCOMMODATION: (please provide details)

OTHER: (please provide details)

TOTAL

Signed: Date:

TO BE COMPLETED BY CLUB OFFICIAL

We agree to refund your expenses as above: at the rate of _____%

or to the maximum of

Authorised: Date:
 President/Vice-President/Secretary